



## Bermuda Hospitals Board

### **JOB DESCRIPTION**

#### **BOARD MEMBER**

Board members are appointed pursuant to Section 4 of the Bermuda Hospitals Board Act 1970. Each member participates in the governance of the hospital in accordance with the mandate of the board. They collectively exercise general charge and management oversight of the hospital and its properties and have overall responsibility for the provision of health services in Bermuda. Board members exercise a duty of care to the hospital and serve as fiduciary agents to its stakeholders. Board members must act in the best interest of the Bermuda Hospitals Board (BHB) and its stakeholders by providing independent oversight and constructive challenge to management and by holding them accountable. They agree the strategic direction for the organisation; oversee the establishment and implementation of board policies and its risk profile; and establish the culture for the organisation in alignment with the Mission, Vision and Strategic Plan for the BHB.

Board member's responsibilities include the following:

- Providing quality of care oversight and monitoring performance to ensure the BHB is delivering on its mandate and in alignment with its strategic plan;
- Attendance at Board meetings adequately prepared to discuss materials provided in advance of the meetings;
- Participating in the strategic decision-making process concerning the affairs of the BHB in accordance with the organisation's mission, vision and strategic goals;
- Understand and uphold the organisation's code of ethics; avoiding potential personal and professional conflicts of interest;
- Acting with impartiality by making decisions that are in the best interest of the hospital as a whole;
- Establishing corporate policies which reflect good governance and best practices;
- Employing the organisation's executive management team
- Establishing evaluation criteria for the CEO; monitoring his/her performance and when appropriate executing change in executive leadership;
- Understanding governance and oversight responsibilities and avoiding engagement with hospital operations which are reserved for management;
- Providing financial oversight including approving annual budgets and receiving annual reports on financial statements from the external auditors;
- Maintaining confidentiality of Board deliberations and affairs;

- Participating in Board assessments and continuing education;
- Understanding the functions of Board committees and serving on committees as appointed;
- Advocating for the hospital to the community and participating in fundraising activities which support and benefit the BHB.