



# Bermuda Hospitals Board

## JOB DESCRIPTION

### CHAIR

The Chairman of the Bermuda Hospitals Board (“BHB”) leads the Board and the Executive Committees and plays a key role in the strategic direction of the BHB. The Chair is appointed by the Minister of Health pursuant to Section 4 of the Bermuda Hospitals Board Act 1970 and is responsible for ensuring the integrity and effectiveness of the Board’s governance role and processes. He/she works cooperatively with the CEO and Minister of Health to deliver the statutory mandate of the Board. The Chair, collectively with other members of the Board, is responsible for ensuring that the BHB maintains financial viability, uses resources effectively and delivers a high standard of quality of care in compliance with the Bermuda Hospitals Board Act 1970 and other applicable legislation. The Chair sets clear expectations as to the BHB’s culture and values by example and represents the Board within the hospital and the hospital within the community.

The Chair’s responsibilities include (but may not be limited to) the following:

- To preside at all meetings of the Board of Directors and Executive Committee and set the Board agenda;
- Oversee the implementation of corporate policies and delegate or execute the policies established by the Board;
- Manage the actions and directions of the Board in accordance with the Bermuda Hospitals Board Act 1970, and all other relevant legislation;
- Conduct the business of the BHB using accepted corporate governance principles;
- Provide effective leadership to ensure the Board receives timely and accurate information in order for it to be able to work with executive management to deliver the strategic plan, vision and mission of the BHB.
- Designate Board committee memberships and chairs of Board committees;
- Conduct regular assessments of board members, and aid with the recruitment of new members by identifying skills gaps to the Minister of Health;
- Determine the executive compensation of the CEO and establish a succession plan for executive leadership;
- Assume other responsibilities and tasks as directed by the Board and the Ministry of Health;
- Delegate in appropriate cases certain duties and authority from the Board;
- Serve as ex-officio member of all Board committees (standing and ad hoc).