



Bermuda Hospitals Board

JOB DESCRIPTION

DEPUTY CHAIRMAN

The Deputy Chairman of the Bermuda Hospitals Board (“BHB”), together with the Board Chair, plays a key role in the strategic direction of the BHB. He/she is appointed by the Minister of Health pursuant to Section 4 of the Bermuda Hospitals Board Act 1970, and in the absence of the Chair fulfils the leadership role on the Board and the Executive Committees. The Deputy Chairman supports the Chair in ensuring the effectiveness of the Board’s governance role and processes. Collectively with other members of the Board, the Deputy Chairman is responsible for ensuring that the BHB maintains financial viability, uses resources effectively and delivers a high standard of quality of care in compliance with the Bermuda Hospitals Board Act 1970. He/she works cooperatively with the CEO and Minister of Health to deliver the statutory mandate of the Board.

The Deputy Chairman’s responsibilities includes (but may not be limited to) the following:

- Presiding at all meetings of the Board of Directors and Executive Committee in the Chair’s absence to facilitate effective board discussions and decision making;
- Overseeing the implementation of corporate policies and delegating or executing the policies established by the Board;
- Managing the actions and directions of the Board in accordance with the Bermuda Hospitals Board Act 1970, and all other relevant legislation;
- Conducting the business of the BHB using accepted corporate governance principles;
- Providing effective leadership to ensure the Board receives timely and accurate information in order for it to be able to work with executive management to deliver the strategic plan, vision and mission of the BHB.
- Chairing a Board committee;
- Conduct regular assessments of board members, in collaboration with the Chair and aiding with the recruitment of new members by identifying skills gaps to the Minister of Health;
- Determining the executive compensation of the CEO, monitoring performance and establishing a succession plan for executive leadership together with other members of the Board;
- Assuming other responsibilities and tasks as directed by the Board Chair and the Ministry of Health